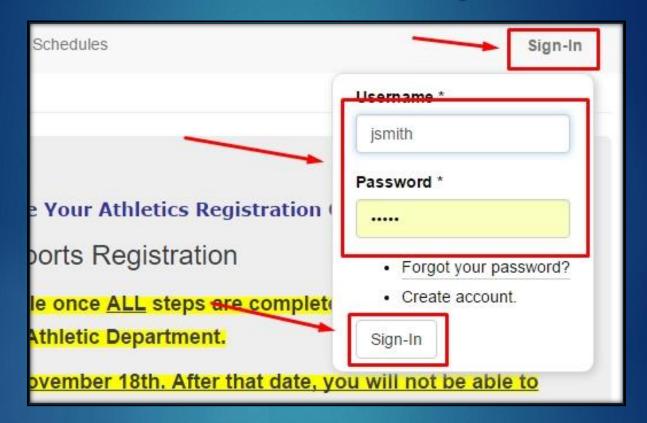# Guidelines to Returning Users

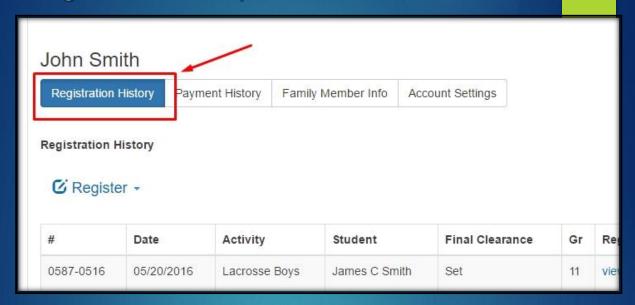**1.** Click the **"Sign In"** link (located on the upper right portion of the homepage screen). Enter your *username* and *password* then click **Sign In** button.

IMPORTANT:
- If you forgot your username and/or password, ***DO NOT*** *create a new account*. Click the **"Forgot your password?"** link and use the *email address* you used on your previous registration under **Parent/Guardian 1 Information**.

- If you are adding a sibling or another student, ***DO NOT*** *create a new account*. **Log in** to your family account and add the new student.

2. In the family account page, click the "**Registration History**" tab.

3. Click the "**Register**" link.

NOTE: *To register the same student*, choose **"Register (followed by the name of the student)"**. The form will auto populate the answers based from your previously submitted registration. Review the answers, choose the new activity then submit the registration.

To add a sibling or another student, choose **"Register a New Student".** Fill out the form as new student.